

**Danville Local Schools  
Board of Education  
Organizational, Budget & Regular Meeting  
January 11, 2016 – 6:00 p.m.  
Administration Office**

1. Call to Order by President Pro Tempore Charlie Bratton
2. Welcome newly elected Board Member David Dusthimer and re-elected Board Members Carolyn Addair and Darrel Severns. All were administered the oath of office at the board office on December 21, 2015.
3. Prayer and Pledge of Allegiance
4. Roll Call

**Carolyn Addair, Charlie Bratton, David Dusthimer, Andrea Inverso, Darrel Severns, Tara Bond, Ed Honabarger, Pam Schehl, Mary Payne and Dan Harper**

5. Election of Board President
6. Call for nominations for the office of Board President

**Darrel Severns was nominated to be Board President**

7. Motion to close nominations for Board President

**Nominations Closed**

**Darrel Severns was elected Board President.**

**New Board President assumes the chair.**

8. Election of Board Vice-President
9. Call for nominations for the office of Board Vice-President

**Carolyn Addair was nominated to be Board Vice-President**

10. Motion to close nominations for Board Vice-President

**Nominations Closed**

**Carolyn Addair was elected Board Vice-President**

11. Approval of Agenda and Minutes of Regular Meeting on December 21, 2015 (See Addendum)

**Agenda and Minutes were approved.**

12. Establishment of Regular Board of Education Meeting dates and times.
  - a. Date - 3<sup>rd</sup> Monday of the month (May meeting will be 4<sup>th</sup> Monday, May 23, 2016)
  - b. Time - February, March, November, December meet at 5:30 p.m.  
April, May, June, July, August, September, October meet at 7:00 p.m.
  - c. Place – Admin. Office except June, July and August meet in K-8 Building

13. Designation of official newspaper of the District

**Mount Vernon News**

14. Establishment of Board Service Fund in the amount of \$2500.
15. Board Members may participate at their own expense in group-health insurance plan provided to employees of the district as permitted by law.
16. Compensation for Board Members is at the maximum allowance by law (\$125.00 per meeting) to a maximum of 12 meetings per year in 2016.
17. Appointment of Legislative Liaison for calendar year 2016.

**Darrel Severns**

18. Appointment of Career Center Representative for calendar year 2016

**Carolyn Addair**

19. Appointment of Student Liaison for calendar year 2016

**Andrea Inverso**

20. Motion to approve items 12 through 19.

**Items 12 through 19 were approved**

21. Standing Authorizations:

- a. Superintendent and Treasurer to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- b. Treasurer to file request for amendments of the Certificate of Estimated Resources with the Knox County Auditor as information becomes available to the Treasurer to warrant such a filing.
- c. Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- d. Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.

- e. Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code. The Danville Board of Education desires that all interest accrued on invested monies be distributed to all eligible accounts in proportion to each account's contribution to the principle, providing that said accounts maintain an average minimum balance of \$2,500 for the investment period. Eligible accounts shall be funds 001, 006 and 300. The funds of the accounts not qualifying for interest payment shall be combined with general fund monies to supply float for the minimum balance required to participate in Super Nows and Money Market Accounts. The average monthly balance shall be obtained by adding the balance on the 4<sup>th</sup> of the month together with the balance on the 21<sup>st</sup> of the month and dividing by two. Interest shall be paid at the Money Market rate. All interest generated through bond account money (002) and all other interest not otherwise distributed shall be credited to the general fund (001).
- f. Treasurer to sign all checks drawn on bank accounts of the school district.
- g. Treasurer to borrow funds in anticipation of future tax receipts at the best available rate for cash flow purposes.
- h. Superintendent to send school employees to professional meetings within the amount of appropriation for calendar year 2016.
- i. Superintendent to employ such temporary personnel as needed in emergency situations. Such employment will be presented to the Board of Education for approval at the next regular meeting.
- j. Treasurer to pay all bills within limits of the appropriations resolution as bills are received under assumption goods received or services performed are acceptable. In addition, authority is hereby granted to the Treasurer to pay unencumbered invoices up to \$1000 with the use of the "Then and Now Certificate".
- k. Treasurer to obtain advances against tax collections from the Knox County Auditor in order to meet current expenses. The tax monies are to be made available for spending in the fiscal year of receipt.
- l. Treasurer to secure a position bond for the Treasurer in the amount of \$20,000.
- m. Superintendent designated as purchasing agent for the District for calendar year 2016.

22. Motion to approve standing authorizations a through m.

**Standing Authorizations a through g and i through m were approved**

23. Recognition of Visitors and Public Participation

24. Communications

- a. Recognize Board Members for their years of service:

Carolyn Addair 24 years

Charlie Bratton 10 years

Andrea Inverso 10 years  
Darrel Severns 8 years

25. Principals' Reports and Elaine Robinson, KCCC Representative Report
26. 2016-2017 calendar proposals
27. Presentation of Budget
28. Motion to approve Budget for Fiscal Year 2017.

**Budget for Fiscal Year 2017 was approved.**

29. Treasurer's Report
  - a. Monthly Financial Report (See Addendum)
  - b. Payment of Invoices (See Addendum)
  - c. Accept a \$3,000 donation from Carol Didingler for Danville FFA and a \$200 donation from Zerkowitz, Barry & Cullers, Ltd for Wrestling.

It is recommended the Board approve a through c at the recommendation of the Treasurer.

**Treasurer's recommendations a through c were approved**

30. Executive Session to discuss Compensation and Employment of Personnel

**No Executive Session at this time.**

31. Superintendent's Recommendations and Reports

- a. Approve Danville 2016 Jr./Sr. Prom on May 7, 2016 at the Mount Vernon Developmental Center.

It is recommended the Board approve a at the recommendation of the Superintendent.

**Superintendent's recommendation a was approved.**

32. Discussion Items

**New conference - Board discussed activities on Wednesday evenings**

33. Late Items

34. Adjourn

**The meeting was adjourned. The next regular meeting of the Danville Board of Education will be on Monday, February 15, 2016 at 5:30 p.m. in the administration office.**