

DANVILLE LOCAL SCHOOLS

SCHOOL TRIP BY AN APPROVED ADULT VOLUNTEER/STAFF MEMBER (School Trips by Private Vehicles)

As an approved adult/staff member transportation volunteer, the Danville School District wants to thank you for helping us transport students in your private vehicle to the location listed below.

Please remember that as a Board approved transportation volunteer, the District's excess liability coverage is only effective as secondary coverage.

Please complete the following information and sign below:

DATE OF THE TRIP

Building _____

School Event _____

Date of Event _____

Location of Event _____

Number of Students Transported _____ Approximate Miles (Round Trip) _____

DATA CONCERNING THE TRANSPORTER

Vehicle Used _____

Vehicles License Number _____

Driver Providing Transportation _____

Date _____ Driver _____
(Signature)

Date _____ Principal _____
(Signature)

Board Approved _____
Date

****A new form must be completed every time a volunteer is used****