

DANVILLE LOCAL

STAFF TRANSPORTATION APPROVAL FORM (School Trips by Private Vehicle)

Staff members may drive students voluntarily to and/or from educational field trips and co-curricular activities with the approval of the building principal. Fees cannot be collected from riders to pay for this transportation.

The principal's authority to approve individuals to drive students to and/or from educational field trips or co-curricular activities is limited. The Board requires a driver to be a responsible adult (under no circumstances may a student drive other students to and/or from an educational field or co-curricular activity). All drivers must have a valid driver's license and are required to carry bodily injury insurance and property damage insurance. These requirements are designed to insure reasonable protection for both students and drivers.

I have read this special information form and I meet the insurance and the license requirements.

Staff
Signature _____

Volunteer's

Date _____