

**Danville Local Schools
Board of Education
Organizational, Budget & Regular Meeting
January 14, 2019 – 5:30 p.m.
Administration Office**

1. Call to Order by President Pro Tempore Carolyn Addair
2. Prayer and Pledge of Allegiance
3. Roll Call

Carolyn Addair, Charles Bratton, David Dusthimer, Darrel Severns, Paul Stover, Elaine Robinson, Ed Honabarger, Robert Miller, Tonya Mickley, Jason Snively

4. Communications
 - a. Recognize Board Members for their years of service:

Carolyn Addair	27 years
Charles Bratton	13 years
David Dusthimer	3 years
Darrel Severns	11 years
Paul Stover	3 years

5. Election of Board President
6. Call for nominations for the office of Board President

David Dusthimer was nominated to be Board President.

7. Motion to close nominations for Board President

Nominations Closed.

David Dusthimer was elected Board President.

New Board President assumes the chair.

8. Election of Board Vice-President
9. Call for nominations for the office of Board Vice-President

Paul Stover was nominated to be Board Vice-President.

10. Motion to close nominations for Board Vice-President

Nominations Closed.

Paul Stover is elected Board Vice-President

11. Approval of Agenda and Minutes of Regular Meeting on December 17, 2018.
(See Addendum)

Agenda and Minutes were approved.

12. Establishment of Regular Board of Education Meeting dates and times.
 - a. Date - 3rd Monday of the month
 - b. Time - February, March, November, December meet at 5:30 p.m.
April, May, June, July, August, September, October meet at 7:00 p.m.
 - c. Place – Administration Board Office except June and July meet in K-8 Building
13. Designation of official newspaper of the District - Mount Vernon News
14. Establishment of Board Service Fund in the amount of \$2500.
15. Board Members may participate at their own expense in group-health insurance plan provided to employees of the district as permitted by law.
16. Compensation for Board Members is at the maximum allowance by law (\$125.00 per meeting) to a maximum of 12 meetings per year in 2019.
17. Appointment of Legislative Liaison for calendar year 2019. **Darrel Severns**
18. Appointment of Career Center Representative for calendar year 2019. **Carolyn Addair**
19. Appointment of Student Liaison for calendar year 2019. **Paul Stover**
20. Committee Assignments for calendar year 2019:

Finance – **Carolyn Addair and David Dusthimer**

Facilities and Transportation - **Carolyn Addair and Charles Bratton**

Policy, Personnel, Athletic & Extra Curricular – **Darrel Severns and Paul Stover**

Student Achievement – **Charles Bratton and David Dusthimer**

Motion to approve items 12 through 20.

Items 12 through 20 approved.

21. Standing Authorizations:
 - a. Superintendent and Treasurer to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

- b. Treasurer to file request for amendments of the Certificate of Estimated Resources with the Knox County Auditor as information becomes available to the Treasurer to warrant such a filing.
- c. Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- d. Treasurer to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- e. Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code. The Danville Board of Education desires that all interest accrued on invested monies be distributed to all eligible accounts in proportion to each account's contribution to the principle, providing that said accounts maintain an average minimum balance of \$2,500 for the investment period. Eligible accounts shall be funds 001, 006 and 300. The funds of the accounts not qualifying for interest payment shall be combined with general fund monies to supply float for the minimum balance required to participate in Super Nows and Money Market Accounts. The average monthly balance shall be obtained by adding the balance on the 4th of the month together with the balance on the 21st of the month and dividing by two. Interest shall be paid at the Money Market rate. All interest generated through bond account money (002) and all other interest not otherwise distributed shall be credited to the general fund (001).
- f. Treasurer to sign all checks drawn on bank accounts of the school district.
- g. Treasurer to borrow funds in anticipation of future tax receipts at the best available rate for cash flow purposes.
- h. Superintendent to send school employees to professional meetings within the amount of appropriation for calendar year 2019.
- i. Superintendent to employ such temporary personnel as needed in emergency situations. Such employment will be presented to the Board of Education for approval at the next regular meeting.
- j. Treasurer to pay all bills within limits of the appropriations resolution as bills are received under assumption goods received or services performed are acceptable. In addition, authority is hereby granted to the Treasurer to pay unencumbered invoices up to \$1000 with the use of the "Then and Now Certificate".
- k. Treasurer to obtain advances against tax collections from the Knox County Auditor in order to meet current expenses. The tax monies are to be made available for spending in the fiscal year of receipt.
- l. Treasurer to secure a position bond for the Treasurer in the amount of \$20,000.
- m. Superintendent designated as purchasing agent for the District for calendar year 2019.

22. Motion to approve standing authorizations a through m.

Standing Authorizations a through m approved.

23. Recognition of Visitors and Public Participation

24. Reports from Principals, Curriculum Director and Elaine Robinson, KCCC Representative

25. Presentation of Tax Budget

26. Motion to approve Tax Budget for Fiscal Year 2020.

Budget for Fiscal Year 2020 approved.

27. Treasurer's Report

- a. Monthly Financial Report (See Addendum)
- b. Payment of Invoices (See Addendum)
- c. Approve additional Permanent Appropriations (See Addendum)
- d. Approve the payment of \$2,443.22 to Koorsen Fire and Security. The invoice exceeded the purchase order amount due to an entire emergency panel replacement.
- e. Accept a donation from the Athletic Boosters in the amount of \$1,500 for boys' basketball uniforms
- f. Accept a donation in the amount of \$8,000 from Operation Round Up Energy Coop for the playground equipment.
- g. Accept a donation in the amount of \$20,000 from Community Foundation Totus Tuus Fund.

It is recommended the Board approve a - g at the recommendation of the Treasurer.

Treasurer's recommendation a through g approved.

28. Executive Session to discuss Compensation and Employment of Personnel

No Executive Session at this time.

29. Superintendent's Recommendations and Reports

- a. Approve advancing Jessica Smarrella to the Master Level effective January 11, 2019 and Tanya Elliott to the Bachelor Level effective January 25, 2019 on the approved salary schedule as they have completed the necessary requirements.

- b. Accept a bid from Garland/DBS, Inc. to restore or replace 4 sections of the High School roof in the minimal amount of \$141,036 for restoration, and not to exceed \$383,212 for potential need for layover and tear off. (See Addendum)

It is recommended the Board approve a and b at the recommendation of the Superintendent.

Superintendent's recommendation a and b approved.

30. Discussion Items

31. Late Items

32. Adjourn

The meeting was adjourned. The next meeting of the Danville Board of Education will be Monday, February 18, 2019, at 5:30 p.m. at the Administration Building.